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sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

Bid Number: SASSA: 48/19/CS/HO Bid Description: The South African Social Security Agency hereby invites proposals for the provision of physical security services for a period of 36 months at SASSA , Gauteng, Limpopo, North-West, Mpumalanga, Free State

8. Question: Please be advised that the General Bid Conditions do not want to download.

Answer: Bidders must continue to make attempts to download all bid documents.

9. Question: Pricing for the Cape Town for Monday to Friday the column for the Total number of days is 7 instead of 5.

Answer: Where services are required for five days, it is expected that bidders will for the purposes of costing submit cost for number of days. There are instances where services are required for less than 7 days and bidders must bid in accordance with the number of days.

10. Question: What rate should we be using for the calculations as there is a new minimum wage in place and Psira has not updated even the old minimum wage.

Answer: SASSA is not in a position to dictate to any bidder(s) on how they should calculate their bid prices. The enquiry should be directed to the relevant source, being PSIRA.

11. Question: On page 15 of Terms of reference Stage 1 of Evaluation Criteria 19.6.2 you mention that each Region must be submitted on separate proposal. My question is do you mean that as there are 9 Regions, if you will be bidding for all of them does that mean we should be submitting 9 documents? Which will be very expensive for the bidding companies.

Answer: Bidders are required to submit one proposal with nine (9) pricing schedules (one for each region) if they intend to bid for nine regions.

12. Question: I have attached the KZN annexure, as downloaded from e-tendering website, however I would like to bring to your attention that the staffing requirements for the Regional office/RM is not included in this annexure. Can you please send those staffing requirements to me?

Answer: Kindly note that the staffing requirements for KZN Regional Office appear under the summary of the entire region as follows:

Dayshift (Monday to Friday) 12
Nightshift (Monday to Friday) 4
Dayshift (Saturday to Sunday) 6
Nightshift (Saturday and Sunday) 6

13. Question: The Mpumalanga first document that has (Mopani District office, Ritavi Service point, Lulekani Service Point, Dzumeri Local office and Senwamokgope Local office) does not appear on the Mpumalanga Summary, please clarify.

Answer: The document should have not been in the Mpumalanga security needs as the listed offices belong to Limpopo region. That has since been corrected.

14. Question: KZN annexure as the staffing requirements for the Regional office/RM is not included in this annexure.

The KZN regional office requirements appear in the page which bears the summary for the region

I have also attached Western Cape Annexure. If you could please provide some more clarification on this section, as the staffing totals are not corresponding

The Western Cape regional office requirements appear in the page which bears the summary for the region.
Please rely on the individual office numbers and ignore the totals at the end in order to avoid confusion and to get accurate total(s)

Answer: Kindly note that the regional office breakdown appears on the summary at the end of the spreadsheet as is the case with KZN.

15. Question: Refer to the staffing breakdown for the Northern Cape Region, the Regional office breakdown are missing.

Answer: Refer to Answer no 13

16. Question: Refer to the KZN annexure as the staffing requirements for the Regional office/RM is not included in this annexure.

Answer: Refer to Answer no.13

17. Question: Refer to Western Cape Annexure. If you could please provide some more clarification on this section, as the staffing totals are not corresponding.

Answer: Kindly note that Western Cape Regional Office only has dayshift for Monday to Friday. There is no nightshift and weekend postings there.

18. Question: SBD 3.1 – do we insert the total of all regions we are bidding for as the space is not sufficient to fill in those details.

Answer: SBD 3.1 does not require total price. But please make sure you complete separate and individual SBD documents for all the the regions you are bidding for, as they will be evaluated separately.

19. Question: Page 4 of Terms of Reference (Section 4.3.13) requires reference letters not older than three months. Our question arises out of contracts that would have been completed in the last year and most government departments and private clients are not at liberty or are on Lockdown to issue such letters when the contract has been completed. Legally it becomes a futile exercise to obtain such but we have letter of Appointments that state the period and amount of contract. Kindly advise if this would suffice.

Answer: KINDLY ATTACH THE AWARD LETTERS

20. Question: Although you have allowed us to recreate the pricing annexures, are we still expected to fill in the original hard copies.

Answer: Yes you need to submit original and copy of pricing annexures.

21. Question: The individual annexures (per office) and summaries have discrepancies as follows:

NW Regional office summary has sat and sun omitted on the summary. Which one is supposed to be followed?

Answer: please calculate per individual office and not rely on the summaries.

22. Question: KZN Regional office is missing in entirety

Answer: The question is not clear. However, KZN regional needs appear under the summary

23. Question: Northern Cape regional missing

Answer: regional office needs appear under the summary

24. Question: Gauteng regional discrepancy on night (mon-fri) summary has 3 whereas individual annex has 7, Northrand DO summary has 17 (day) whereas individual has 18, Ekurhuleni DO summary has 18 (day) whereas individual has 18, Westrand summary has 14 (night) whereas individual has 15 AND Sedibeng summary has 17 (day) and 14 (night) whereas individual has 15 and 12.

Answer: please rely on numbers appearing on individual offices

25. Question: Mpumalanga – Bushbuckridge discrepancy between summary and individual annexure (sat & sun) 18 on summary and 20 on individual.

Answer: Please rely on individual office numbers, not summary.

26. Question: FS – RO summary has 12 on sat & sun whereas individual has 8, Fezile Dabi Summary has 7 on sat & sun whereas individual has 6 AND Xhariep DO has 11 on sat & sun whereas individual has 10.

Answer: Please rely on individual office numbers, not summary

27. Question: Western Cape is seemingly impossible to reconcile the summary to individual annexures as some annexures has very small and unreadable print. Please send on excel.

Answer: please create your own spreadsheet bearing the same details as they appear on the original spreadsheet.

28. Question: Limpopo – RO has 6 on sat & sun whereas individual has 5, Capricorn summary has 10 sat & sun whereas individual has 8, Waterberg summary has 17 & 15 whereas individual has 17 & 14, Sekhukhune summary has 9 (sat & sun) whereas individual has 8, Vhembe summary has 15 sat & sun whereas individual has 14 AND Mopani summary has 11 sat & sun whereas individual has 10.

Answer: Please rely on individual office numbers, not summary

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